



Citing and Referencing: APA (6th Edition) Referencing Style

A guide to the APA 6th ed. Referencing Style

APA Mean?

You think to yourself ... **what** does that mean, **why** do I have to do it and **how** do I do it!?”

APA is one of many referencing styles used in academic writing. APA stands for American Psychological Association. The Association outlines the style in the **Publication manual of the American Psychological Association [APA] (6th ed.)**.

APA Style Requires Following Elements:

1. In-Text References

- Located in the text of the paper
- Tells the reader what information was borrowed and where it came from

2. A List of References

- Located at the end of the paper
- Tells the reader what sources were used to write the paper and provides complete information about the sources

Note: The in-text references and list of references work together to give complete credit to the sources that are used in writing the paper. The in-text reference in the paper should correspond with the starting of the citation in the list of references.

Structure a Paper in APA Style

1. Use standard 8.5 x 11 inch (letter size) good quality white paper
2. Use 12-pt Times New Roman font.
3. Double space lines throughout the paper. Exceptions: Triple or quadruple spacing can be done around equations. Single or one-and-a-half spacing can be done in tables or figures.
4. Use a 1 inch (2.54 cm) margin on all sides of each page—left, right, top, and bottom.
5. Text appears on one side of the paper—the reverse side is blank.
6. Left justify your margins, meaning the left margin will be flush to the left side of the page and the right margin will be uneven.
7. Indent the first line of every paragraph five to seven spaces or a standard —Tabl key space (½ inch).
8. Use 2 spaces after a sentence period in your essay and 1 space after commas, colons, and semicolons.
9. Order of the paper (not all of these elements are a necessary part of every paper):
 - i. Title page
 - ii. Abstract
 - iii. Text
 - iv. References
 - v. Footnotes
 - vi. Tables
 - vii. Figures
 - viii. Appendices
10. Page Numbering: The number is in the top right corner (1 inch from right and ½ inch from the top page edges).
11. Running Head: A running head will appear at the top of every page. It is flush against the left-hand margin (1 inch) and ½ inch from the top of the page. The running head is an abbreviated form of the title that is no longer than 50 characters in length.
12. Headings: Headings are not required, but they may be useful for the purpose of displaying hierarchal organization in your paper. There are a total of five heading styles. The following outlines the format for the first three levels of headings.
 - 1st level-Bold, Centered, Uppercase and Lowercase Heading
 - 2nd level-Bold, Flush Left, Uppercase and Lowercase Heading
 - 3rd level-Indented, bold, sentence case paragraph heading ending with a period
13. Visuals may include graphs, photographs, tables, etc. Clearly label each visual with a title that concisely describes its subject.
14. Formatting titles or publications mentioned in your paper:
 - **ITALICIZE**: titles of books, plays, pamphlets, newspapers, magazines, journals, films, compact discs, and paintings.
 - **PLACE QUOTATION MARKS AROUND**: titles of articles, essays, short stories, poems, chapters of books, and songs.
 - **CAPITALIZE**: All major words in the title

APA STYLE

APA style requires brief references in the text of the paper and complete reference information at the end of the paper. Below are some general guidelines:

In-Text References	References
<p>An in-text reference is generally given in one of two ways.</p> <p>For rephrased information (information put into your own words):</p> <ul style="list-style-type: none"> • use author's surname followed immediately by the copyright year in brackets within the sentence <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • provide the author's surname and copyright year in brackets at the end of the sentence before the period 	<p>The list of sources is titled "References" and is located at the end of the paper on a new page.</p> <ul style="list-style-type: none"> • alphabetize entries by the first word of the entry • entries are double spaced and the second line of an entry is a hanging indent of a ½ inch (standard tab space) • use only initials for the first and middle names even if the full name is given • in titles of books and articles, capitalize only the first word of the title, the first word following a colon or dash, and all proper nouns • in titles of periodicals, capitalize all significant words • italicize the titles of books and periodicals • one space after all punctuation • list only works that were referenced in the text of the paper (except personal communications)
<p>For quoted information (information copied word for word):</p> <ul style="list-style-type: none"> • use the author's surname followed immediately by the copyright year in brackets and the page from which the information was copied in brackets at the end of the sentence (see example on page 10 for details) <p style="text-align: center;">OR</p> <ul style="list-style-type: none"> • provide the author's surname, copyright year, and page in brackets at the end of the sentence before the period (see example on page 10 for details) 	

Books Rule

1. Author/s or Editor/s last name (surname) appears first, followed by initials (Bloggs, J.).
2. Year of publication in brackets (2010).
3. Full title of the book. Capitalise only the first word of the title and the subtitle, if any, and Proper names. Italicise the title. Use a colon (:) between the title and subtitle.
4. Include the Edition number, if applicable, in brackets after the title or subtitle (3rd ed.) or (Rev. ed.). Note: No full stop, after the title, if there is an Edition.
5. Place of publication. Always include the city and 2-letter state code when published inside the USA, and the city & country, if published outside the USA (Fort Bragg, CA or Auckland, New Zealand or Benalla, Australia or Weybridge, England). If there are two or more places included in the source, then use the first one listed.
6. Publisher's name. Provide this as briefly as possible. Do not use terms such as Publishers, Co., or Inc. but include the words Books & Press. When the author and the publisher are the same, use the word Author as the name of the publisher.

Books with One Author

Syntax: Author's Surname, Initial(s). (Year). *Title (Italic)* (Edition). Location: Publisher.

Example

1. Madura, J. (1998). *International financial Management* (5th ed.). Cincinnati, Ohio: South-Western Collage Pub.

In -Text Citation

1. Madura (1998)....or(Madura, 1998).

Books with Two Authors

Syntax: Author's surname, Initial(s) and another Author's surname, Initial(s). (Year). *Title (Italic)* (Edition). Location: Publisher.

Example

Sprio, R. L, & Stanton, W. (2008). *Management of a sale force* (12thed.). New Delhi: McGraw-Hill.

In -Text Citation

1. Sprio and Stanton (2008) Or
2. (Sprio& Stanton, 2008).

Books with Three to Five Authors

Syntax: Author's surname, Initial(s), Author's surname, Initial(s) and another Author's surname, Initial(s). (Year). *Title (Italic)* (Edition). Location: Publisher.

Example

Fraser, D.R., Gup, B.E. & Kolari, J.W. (1995). *Commercial banking: The management of risk*. Minneapolis, St. Paul: West Pub. Company.

In -Text Citation (et al. use to in-text citation)

1. Fraser, Gup & Kolari, (1995) OR
2. (Fraser et al., 1995) Or
3. (Bentley et al., 1929, p. 57).

Books with Place of Publication

Note: always include the city and 2-letter state code when published inside the USA, and city & country if published outside the USA.

Example

Stein, R. (2001). *Rick Stein's seafood*. London, England: BBC.

Chapter in an Edited Book

Syntax: Author, & Author, (1995). Title of chapter or entry. In A. Editor, B. Editor, & C. Editor (Eds.), *Title of book (Italic)* (pp. xxx-xxx). Location: Publisher.

Example

1. Baker, F.M., & Lightfoot, O.B. (1993) Psychiatric care of ethnic elders. In A.C. Gaw(Ed.), *Culture, ethnicity, and mental illness* (pp. 517-552). Washington, DC: American Psychiatric Press.
2. Haybron, D. M. (2008). Philosophy and the science of subjective well-being. In M. Eid & R. J. Larsen (Eds.), *The science of subjective well-being* (pp. 17-43). New York, NY: Guilford Press.

In -Text Citation

- i. (Baker, 1993).

Reference Book

Syntax: Author, and Author, (Eds.). (Year). *Title of book (Italic)*. Location: Publisher.

Example

1. Gibbs, J.T., & Huang, L.N. (Eds.). (1991). *Children of color: Psychological interventions with minority youth*. San Francisco: Jossey-Bass.
2. VandenBos, G. R. (Ed.). (2007). *APA dictionary of psychology*. Washington, DC: American Psychological Association.

In -Text Citation

- i. (Gibbs, 1991).
- ii. (VandenBos, 2007)

Book – Author & Publisher are the Same

Syntax: Publisher Author. (Year). *Title (Italic)*. Location: Publisher.

Example

Mid Central District Health Board. (2008). *District annual plan 2008/09*. Palmerston North, New Zealand: Mid Central District Health Board.

Book (with DOI)

Syntax: Author, (2006). *Title of work (Italic)*. doi: xxxxx

Example

Sayre, Rebecca K., Devercelli, A.E., Neuman, M.J., & Wodon, Q. (2015). *Investment in early childhood development: Review of the World Bank's recent experience*. doi: 10.1596/978-1-4648-0403-8

E-book (Including Safari and Google Books)

Syntax: Author surname, Initials. (Year of publication). *Title (Italic)*. Retrieved from URL

Example:

- i. Rich, J. R. (2011). *Your iPad 2 at work*. Retrieved from <http://safaribooksonline.com>
- ii. Sadun, E., Grothaus, M., & Sande, S. (2011). *Taking your iPad 2 to the max* (2nd ed.). Retrieved from <http://books.google.co.nz>

Electronic Version of a Print Book

Syntax: Author surname, Initials. (Year of publication). *Title (Italic)* [version]. Retrieved from URL

Example:

1. Hopkins, D. (2008). *A teacher's guide to classroom research* [DX Reader version]. Retrieved from <http://lib.myilibrary.com/Open.aspx?id=195309>
2. Schiraldi, G. R. (2001). *The post-traumatic stress disorder sourcebook: A guide to healing, recovery, and growth* [Adobe Digital Editions version]. doi:10.1036/0071393722

Electronic Version of a Republished Book

Syntax: Author surname, Initials. (Year of release in electronic format). *Title (Italic)*. Retrieved from URL (Original year work was published).

Example:

1. Hooke, R. (2005). *Micrographia*. Retrieved from <http://www.gutenberg.org/files/15491/15491-h/15491-h.htm> (Original work published 1664).
2. Freud, S. (1953). The method of interpreting dreams: An analysis of a specimen dream. In J. Strachey (Ed. & Trans.), *The standard Edition of the complete psychological works of Sigmund Freud* (Vol. 4, pp. 96–121). Retrieved from <http://books.google.com/books> (Original work published 1900)

Corporate Report, Government Author

Note: If present, include publication or catalogue number in parenthesis after the title.

Example:

1. Australian Bureau of Statistics. (1991). *Estimated resident population by age and sex in statistical local areas, New South Wales, June 1990* (No. 3209.1). Canberra, Australian Capital Territory: Author.

Government report

2. U.S. Department of Health and Human Services, National Institutes of Health, National Heart, Lung, and Blood Institute. (2003). *Managing asthma: A guide for schools* (NIH Publication No. 02-2650). Retrieved from http://www.nhlbinh.gov/health/prof/lung/asthma/asth_sch.pdf

Report filed online

3. American Psychological Association, Task Force on the Sexualization of Girls. (2007). *Report of the APA Task Force on the Sexualization of Girls*. Retrieved from <http://www.apa.org/pi/wpo/sexualization.html>

Authored report, from nongovernmental organization

4. Kessy, S. S. A., & Urio, F. M. (2006). *The contribution of microfinance institutions to poverty reduction in Tanzania* (Research Report No. 06.3). Retrieved from Research on Poverty Alleviation website:
http://www.repoa.or.tz/documents_storage/Publications/Reports/06.3_Kessy_and_Urio.pdf

Report from institutional archive

5. McDaniel, J. E., & Miskel, C. G. (2002). *The effect of groups and individuals on national decisionmaking: Influence and domination in the reading policymaking environment* (CIERA Report 3-025). Retrieved from University of Michigan, Center for Improvement of Early Reading Achievement website:<http://www.ciera.org/library/reports/inquiry-3/3-025/3-025.pdf>

In -Text Citation

Note:

- A group author / publisher style of reference will include corporations, associations, government agencies or study groups act as author and publisher.
- Spell out the full name of the group publisher and author, do not use abbreviations or acronyms

Example:

- i. (Australian Bureau of Statistics, 1991).

No Author or Editor

Note: *Place the title in the author position (Italic)* (Edition). (Year). Location: Publisher

Example:

Merriam-Webster's collegiate dictionary (10th ed.). (1993). Springfield, MA: Merriam-Webster

In -Text Citation

Use the title in place of the author

According to the Merriam-Webster's Collegiate Dictionary (1993) OR . . . (Merriam-Webster's Collegiate Dictionary, 1993).

Serial/Journal Articles Rules

1. Author/s last name (surname) first, followed by initials.
2. Year of publication in brackets. (2012)
3. Title of article. Capitalise only the first word of the title and the subtitle, if any, and proper names. Use a colon (:) between the title and subtitle.
4. Title of the serial/journal in full in italics.
5. Volume number, in italics. Do not use “Vol.” Before the number.
6. Issue number. This is bracketed immediately after the volume number but not italicised.
7. Month, season or other designation of publication if there is no volume or issue number.
8. Include all page numbers.
9. Include any Digital Object Identifiers [DOI].

Serial / Journal Article (Print) One Author

Syntax: Author’s Surname, Initial(s) (Year). Article title. *Journal Title (Italic), volume number (Italic)*(issue number), page number.

Note: Do not use “Vol.” and “P” before the number.

Example

1. Mellers, B.A. (2000). Cjoice and the relative pleasure of consequence.
Psychological bulletin, 126, 910-924.

In -Text Citation

Mellers (2000)or..... ((Mellers, 2000)).

Journal Article, Two Author (Paginated by Issue)

Syntax: Author’s Surname Initial(s), & Author’s Surname, (Year). Article title. *Journal Title (Italic), volume number (Italic)*(issue number), page number.

Example

Klimoski, R., & Palmer, S. (1993). The ADA and the hiring process in organizations.
Consulting Psychology journal: Practices and Reserch, 45(2), 10-36.

In -Text Citation

(Klimoski, 1993)

Journal Article - Three-Six Authors

Syntax: Author's Surname, Initial(s), Author's Surname, Initial(s), & Author's Surname, (Year). Article title. *Journal Title (Italic)*, *Volume number (Italic)*(issue number), page number.

Example

1. Saywitz, K.J., Mannarino, A.P., Berliner, L., & Cohen, J.A. (2000). Treatment for sexually abused children and adolescents. *American Psychologist*, 55, 1040-1049.
2. Wolchik, S.A., West, S. G., Sandler, I.N., et al. (2000). An experimental evaluation of theory-based mother and mother-child programs for children of divorce. *Journal of consulting and Clinical Psychology*, 68, 843-856.

In -Text Citation

(Saywitz, 2000).

Serial / Journal Article (Online from a Database – e.g. EBSCO or Newztext)

Syntax: Author's Surname, Initial(s), & Author's Surname, (Year). Article title. *Journal Title (Italic)*, *Volume number (Italic)*(issue number), page number.

Note:

The database name and retrieval date are no longer required. Include the home page of the journal. This may require a quick web search to locate the URL (Refer to the APA manual, p. 191-192, 199).

Example

Huy, C., Becker, S., Gomolinsky, U., Klein, T., & Thiel, A. (2008). Health, medical risk factors and bicycle use in everyday life in the over-50 population. *Journal of Aging & Physical Activity*, 16(4), 454-464.

In -Text Citation

Huy et al. (2008) or (Huy et al., 2008)

Serial / Journal – More Than One Author (with DOI)

Syntax: Author's Surname, Initial(s), Author's Surname, Initial(s), & Author's Surname, (Year). Article title. *Journal Title (Italic)*, *volume number (Italic)*(issue number), page number. doi:

Or

Author's Surname, Initial(s), Author's Surname, Initial(s), & Author's Surname, ...Author's Surname, Initial(s) (Year). Article title. *Journal Title (Italic)*, *volume number (Italic)* (issue number), page number. doi:

Example

1. Fellin, R.E., Rose W.C., Royer, T.D., & Davis I.S. (2010). Comparison of methods for kinematic identification of foot strike and toe-off during over ground and treadmill running. *Journal of Science and Medicine in Sport*, 13(6), 646-50. doi:10.1016/j.jsams.2010.03.006
2. Gilbert, D. G., McClernon, J. F., Rabinovich, N. E., Sugai, C., Plath, L. C., Asgaard, G., . . . Botros, N. (2004). Effects of quitting smoking on EEG activation and attention last for more than 31 days and are more severe with stress, dependence, DRD2 A1 allele, and depressive traits. *Nicotine and Tobacco Research*, 6, 249–267. doi:10.1080/14622200410001676305

Note:

1. If the article has no DOI: Consider providing the home page URL of the journal. If you are accessing the article from a database, you may need to do a quick web search to locate this URL. It is not necessary to include the name of the database.
2. No retrieval date is necessary for content that is not likely to be changed or updated.

In -Text Citation:

Gilbert et al. (2004) or (Gilbert et al., 2004)

Journal Article with DOI, Advance Online Publication

Syntax: Author's Surname, Initial(s) (Year). Article title. *Journal Title (Italic)*. doi:

Example

Von Ledebur, S. C. (2007). Optimizing knowledge transfer by new employees' in companies. *Knowledge Management Research & Practice*. Advance online publication. doi:10.1057/palgrave.kmrp.8500141

Journal Article without DOI (When DOI is not Available)

Syntax: Author's Surname, Initial(s), & Author's Surname, (Year). Article title. *Journal Title (Italic)*, *volume number (Italic)*(issue number), page number. Retrieved from

Example

1. Sillick, T. J., & Schutte, N. S. (2006). Emotional intelligence and self-esteem mediate between perceived early parental love and adult happiness. *E-Journal of Applied Psychology*, 2(2), 38–48. Retrieved from [http://ojs.lib.swin.edu.au /index.php/ejap](http://ojs.lib.swin.edu.au/index.php/ejap)
2. Light, M. A., & Light, I. H. (2008). The geographic expansion of Mexican immigration in the United States and its implications for local law enforcement. *Law Enforcement Executive Forum Journal*, 8(1), 73–82.

Note:

1. Include the issue number if the journal is paginated by issue.
2. If there is no DOI assigned and the reference was retrieved online, give the URL of the journal home page.
3. No retrieval date is needed.

Magazine Article

Syntax: Author's Surname, Initial(s), & Author's Surname, (Year, month). Article title. *Journal Title (Italic)*, *volume number (Italic)*(issue number), page number.

Example

1. Kandel, E.R., & Squire, L.R. (2000, November). Neuroscience: Breaking down scientific barriers to the study of brain and mind. *Science*, 290, 1113-1120.

In -Text Citation:

1. (Kandel & Squire, 2000).

Online Magazine Article

Syntax: Author's Surname, Initial(s), & Author's Surname, (Year, month). Article title. *Journal Title (Italic)*, *volume number (Italic)*(issue number), page number. Retrieved from

Example

Clay, R. (2008, June). Science vs. ideology: Psychologists fight back about the misuse of research. *Monitor on Psychology*, 39(6). Retrieved from <http://www.apa.org/monitor>

Newspaper Article

Syntax:

Author's Surname, Initial(s), (Year, month, date). Article title. *Title of newspaper (Italic)*, page.

Note:

- i. Precede page numbers for newspaper articles with p. or pp.
- ii. If an article appears on discontinuous pages, give all page numbers, and separate the Numbers with a comma (e.g., pp. B1, B3, B5–B7).

Example

1. Berkowitz, A.D. (2000, November 24). How to tackle the problem of student drinking. *The Chronicle of Higher Education*, p. B20.
2. Schwartz, J. (1993, September 30). Obesity affects economic, social status. *The Washington Post*, pp. A1, A4.

In -Text Citation:

(Berkowitz, 2000).

Newspaper Article (No Author)

Note:

If no author is present, use the title of the article in place of the author's name

Example

1. New drug appears to sharply cut risk of death from heart failure. (1993, July 15). *The Washington Post*, p. A12.
2. Six sites meet for comprehensive anti-gang initiative conference. (2006, November/December). *OJJDP News @ a Glance*. Retrieved from http://www.ncjrs.gov/html/ojjdp/news_at_glance/216684/topstory.html

In -Text Citation:

("New drug," 1993).

Newspaper (Online)

Syntax: Author's Surname, Initial(s), (Year, month, date). Article title. *Title of newspaper (Italic)*. Retrieved from

Example

1. Hiltz, P.J. (1999, February 16). In forecasting their emotions, most people flunk out. *New York Times*. Retrieved from <http://www.nytimes.com>

Periodicals

Syntax: Author, Author, & Author, (Year). Title of article. Title of Periodical, xx, pp–pp. doi: xx.xxxxxxxxxx

Note:

1. Periodicals include items published on a regular basis such as journals, magazines, newspapers, and newsletters.
2. If no DOI is assigned to the content and you retrieved it online, include the home page URL for the journal, newsletter, or magazine in the reference. Use this format: Retrieved from <http://www.xxxxxxxx>

Monograph as Part of Journal Issue

Syntax: Author's Surname, Initial(s), & Author's Surname, (Year). Article title [Monograph]. *Journal Title (Italic)*, *volume number (Italic)*(issue number), page number. doi:

Example:

Ganster, D. C., Schaubroeck, J., Sime, W. E., & Mayes, B. T. (1991). The nomological validity of the Type A personality among employed adults [Monograph]. *Journal of Applied Psychology*, 76, 143–168. doi:10.1037/0021-9010.76.1.143

Note:

1. For a monograph with an issue (or whole) number, include the issue number in parentheses followed by the serial number, for example, 58 (1, Serial No. 231).
2. For a monograph bound separately as a supplement to a journal, give the issue number and supplement or part number in parentheses after the volume number, for example, 80 (3, Pt. 2).

Abstract as Original Source

Syntax: Author's Surname, Initial(s), & Author's Surname, (Year). Article title [Abstract]. *Journal Title (Italic)*, *volume number (Italic)*(issue number), page number. Abstract retrieved from URL

Example:

1. Woolf, N. J., Young, S. L., Fanselow, M. S., & Butcher, L. L. (1991). MAP-2 expression in cholinergic pyramidal cells of rodent cortex and hippocampus is altered by Pavlovian conditioning [Abstract]. *Society for Neuroscience Abstracts*, 17, 480.
2. Lassen, S. R., Steele, M. M., & Sailor, W. (2006). The relationship of school-wide positive behavior support to academic achievement in an urban middle school. *Psychology in the Schools*, 43, 701–712. Abstract retrieved from <http://www.interscience.wiley.com>

Note:

Although it is preferable to cite the full text of an article, abstracts can be used as Sources and included in the reference list.

Doctoral Dissertation or Master's Thesis from a Database

Syntax: Author, (Year). *Title of doctoral dissertation or master's thesis (Italic)* (Doctoral dissertation or master's thesis). Retrieved from Name of database. (Accession or Order No.)

Example

Ross, D.F. (1990). *Unconscious transference and mistaken identity: When a witness misidentifies a familiar but innocent person from a lineup* (Doctoral dissertation/thesis). Retrieved from Dissertation Abstracts International. (No. 51, 417)

Master's Thesis, from a Commercial Database

Syntax: Author, (Year). *Title of master's thesis (Italic)* (Master's thesis). Available from database name. (Accession or Order No.)

Example

McNiel, D. S. (2006). *Meaning through narrative: A personal narrative discussing growing up with an alcoholic mother* (Master's thesis). Available from Pro Quest Dissertations and Theses database. (UMI No. 1434728)

Doctoral Dissertation or Master's Dissertation (Online/Web)

Syntax: Author, (Year). *Title of doctoral dissertation or master's thesis (Italic)* (Doctoral dissertation or master's dissertation, college/university name). Retrieved from website link

Example

1. Zaman, N. (2017). *In Vitro Efficacy Study of Ornidazole against Clinical Isolates of E. histolytica and E. Bangladeshi* (Master's dissertation, The East West University). Retrieved from <http://dspace.ewubd.edu/handle/123456789/2307>
2. Bruckman, A. (1997). *MOOSE Crossing: Construction, community, and learning in a networked virtual world for kids* (Doctoral dissertation, Massachusetts Institute of Technology). Retrieved from <http://www-static.cc.gatech.edu/~asb/thesis/>

Unpublished Dissertation or Thesis

Syntax: Author, (Year). *Title of doctoral dissertation or master's thesis (Italic)* (Unpublished doctoral dissertation or master's thesis). Name of Institution, Location.

Example

Zaman, N. (2017). *In Vitro Efficacy Study of Ornidazole against Clinical Isolates of E. histolytica and E. Bangladeshi* (Unpublished master's thesis). The East West University, Dhaka, Bangladesh.

Doctoral Dissertation, From an Institutional Database

Syntax: Author, (Year). *Title of doctoral dissertation or master's thesis (Italic)* (Doctoral dissertation or master's dissertation). Retrieved from website link

Example

Adams, R. J. (1973). *Building a foundation for evaluation of instruction in higher education and continuing education* (Doctoral dissertation). Retrieved from <http://www.ohiolink.edu/etd>

Conference Paper (Online/Virtual)

Syntax: Author, (Year, Month). *Title of the paper (Italic)*. Title of conference name, place, country Name. Retrieved from URL

Note: There is no geographic location for a virtual conference

Example:

1. Tan, G., & Lewandowsky, S. (1996, June). *A comparison of operator trust in humans versus machines*. Paper presented at the CybErg 96 virtual conference. Retrieved from <http://www.curtin.edu.au/confernece/cyberg/centre/outline.cgi/frame/dir=tan>
2. MacColl, F., Ker, I., Huband, A., Veith, G., & Taylor, J. (2009, November). *Minimising pedestrian cyclist conflict on paths*. Paper presented at the Seventh New Zealand Cycling Conference, New Plymouth, New Zealand. Retrieved from http://cyclingconf.org.nz/system/files/NZCyclingConf09_2A_MacColl_PedCycleConflicts.pdf
3. Liu, S. (2005, May). *Defending against business crises with the help of intelligent agent based early warning solutions*. Paper presented at the Seventh International Conference on Enterprise Information Systems, Miami, FL. Abstract retrieved from http://www.iceis.org/iceis2005/abstracts_2005.htm

In -Text Citation:

(Tan & Lewandowsky, 1996).

(MacColl, Ker, Huband, Veith & Taylor, 2009). or

(MacColl et al., 2009).

Symposium and Meeting

Syntax: Contributor, Contributor, Contributor, & Contributor, (Year, Month). Title of contribution. In Chairperson (Chair), *Title of symposium (Italic)*. Symposium conducted at the meeting of Organization Name, Location.

Example

Muellbauer, J. (2007, September). Housing, credit, and consumer expenditure. In S. C. Ludvigson (Chair), *Housing and consumer behavior*. Symposium conducted at the meeting of the Federal Reserve Bank of Kansas City, Jackson Hole, WY.

In -Text Citation:

(Muellbauer, 2007)

Paper Presentation or Poster Session

Syntax: Presenter, (Year, Month). *Title of paper or poster (Italic)*. Paper or poster session presented at the meeting of Organization Name, Location.

Proceedings Published Regularly Online

Syntax: Author, (Year). Title of the proceeding paper. *Name or Title of Conference (Italic)*, place, Vol/Series No, Page. doi:

Example:

Herculano-Houzel, S., Collins, C. E., Wong, P., Kaas, J. H., & Lent, R. (2008). The basic no uniformity of the cerebral cortex. *Proceedings of the National Academy of Sciences, USA*, 105, 12593–12598. doi:10.1073/pnas.0805417105

In -Text Citation:

(Herculano-Houzel et al., 2008)

Proceedings Published in Book Form

Syntax: Author, (Year). Title of the proceeding paper. In (Ed/Eds), Note: Vol. No. *Name or Title of Conference (Italic)*, (page). doi:

Example:

Katz, I., Gabayan, K., & Aghajan, H. (2007). A multi-touch surface using multiple cameras. In J. Blanc-Talon, W. Philips, D. Popescu, & P. Scheunders (Eds.), *Lecture Notes in Computer*

Science: Vol. 4678. *Advanced Concepts for Intelligent Vision Systems* (pp. 97–108).
doi:10.1007/978-3-540-74607-2_9

In -Text Citation:

(Katz & Aghajan, 2007)

Wikis (Including Wikipedia)

Note: Wikis can generally be written and edited by more than one person. Use wiki information wisely. Wikipedia can be a good starting point to discover background information on a topic and you can use the citations and links in any entry to verify information and locate original sources. Check with your lecturer – Are you allowed to use Wikipedia as a reference source?

Example

Moodle. (2014). Retrieved December 8, 2014, from Wikipedia:
<http://en.wikipedia.org/wiki/Moodle>

In -Text Citation

(Moodle, 2014).

Web Page

Note:

- Provide as many of the bibliographic elements as are available
- Include the complete Web address for the page of information (cut and paste the web address to ensure accuracy).
- Be sure that the Web site hosting a document is the actual author; a Web site might be hosting the information for other organizations.

Example

1. Canaries, Inc. (1997, September 27). *Towards a Canadian health IWAY: Vision, opportunities and future steps*. Retrieved November 8, 2000, from <http://www.Canarie.ca/press/publications/pdf/health/healthvision.doc>

In -Text Citation

Cite electronic information the same way as printed works, use the author and date of electronic publication

Example

1. (Canaries, Inc., 1997).

Blog Post

Note: The title of the blog post is not italicised – who knows why not? The vagaries of APA! The APA manual uses the technical term [Web log post] as the descriptor but we have used the common terminology [Blog post].

Example

1. Pratuch, J.H. (2014, October 8). How to Cite Course Packs, Custom Textbooks, and Other Classroom Compendiums [Blog post]. Retrieved from <http://blog.apastyle.org/apastyle/2012/09/how-to-cite-course-packs.html>

In -Text Citation

(Pratuch, 2014).

Dictionary (Print)

Example

1. Saide, S (Ed.). (1980). *The new grove dictionary of music and musicians* (6th ed., Vols. 1-20). London: Macmillan
2. Weller, B. F. (Ed.). (2009). *Bailliere's nurses dictionary: For nurses and health care workers* (25th ed.). Edinburgh, Scotland: Elsevier.

Dictionary (Online)

Example

Cambridge dictionaries online. (2011). Retrieved from <http://dictionary.cambridge.org/>

In -Text Citation

(Cambridge dictionaries online, 2011).

Specific Entry in an Online Dictionary (No Author or Editor)

Example

Acquiescence. (2011). In *Merriam-Webster's online dictionary*. Retrieved from <http://www.merriamwebster.com/dictionary/acquiescence>

In -Text Citation

(Acquiescence, 2011).

Specific Entry in an Online Dictionary (Editor)

Example

Simpson, J. (Ed.). (2011). Acquiescence. In *Oxford English dictionary*. Retrieved from <http://www.oed.com>

DVD / Video / Motion Picture (Including Click View & YouTube)

Example

Gardiner, A., Curtis, C., & Michael, E. (Producers), & Waititi, T. (Director). (2010). *Boy: Welcome to my interesting world* [DVD]. New Zealand: Transmission.

In -Text Citation

(Gardiner, Curtis, Michael & Waititi, 2010).

Example

1. Ahmed, A. (Producer), & Breitenmoser, K. (Director). (2012). *Job seeker Q&A: Planning your search* [ClickView DVD]. Bendigo, Australia: VEA.
2. Competenz NZ. (2014, October 16). *The tattooed baker* [Video file]. Retrieved from <https://www.youtube.com/watch?v=-Gr1IaBVXkI&list=UUfkO7pVdIaH2ROyw0pzvryg>

Music Recording (Whole Album)

Example

1. Midler, B. (2010b). *Memories of you* [CD]. London, England: Warner Music UK.
2. NgaPihi. (2011). *Takimeiao: Maori songs for children* [CD]. Porirua, New Zealand: Universal Children's Audio.

In -Text Citation

1. (Midler, 2010b).
2. The children responded positively to "Korikori" (NgaPihi, 2011, track 14).

Personal Communication

This refers to letters, including email, interviews, telephone conversations and discussions on placement or work experience. **Personal communications are cited in text only and are NOT included in the reference list.** Refer to APA manual, 2010, p.179.

In -Text Citation

No-tillage technologies have revolutionised the way arable farmers manage their farming operation and practices (W.R. Ritchie, personal communication, September 30, 2014).

Podcast (Audio or Video)

Example

Radio New Zealand. (2014, December 3). *Filmmaker slams corporates for delay tactics onclimate change* [Audio podcast]. Retrieved from <http://www.radionz.co.nz/audio/player/20159538>

Software (Including Apps)

Example

UBM Medica. (2010). iMIMS (Version1.2.0) [Mobile application software]. Retrieved from <http://itunes.apple.com>

Television Series

Example

Flanagan, A., & Philipson, A. (Series producers & directors). (2011). *24 hours in A & E* [Television series]. Belfast, Ireland: Channel 4.

Television (Single Episode from a Series)

Note

If you can locate writer or director for your episode, use them place of series producer.

Example

Beaudry, C. (Series producer). (2014). Northland harbours [Television series episode]. In J. Curran (Executive producer), *Our big blue backyard*. Dunedin, New Zealand: Natural History of New Zealand.

Work of Art (Painting, Drawing, Sculpture, Photograph, or Other Medium)

Note

- That images from clip art packages from common software programs like Microsoft Word or PowerPoint do not need reference list entries or citations.
- Describe in text where the images came from because these programs are so well known that citations are not necessary.

Example

Artist, A. A. (copyright year). *Title of work* [Medium: Painting, drawing, sculpture, photograph, etc.]. Retrieved from <http://xxxxx>

Recorded Interview

Syntax: Interviewee, (Year, Month Day interviewed). *Title of interview (Italic)* (Interviewer, Interviewer) [File format]. Retrieved from <http://xxxxx>

Note: That the name of the person being interviewed goes in the author position. The name of the interviewer may be provided in parentheses at the author's discretion.

Archival Documents and Collections

Syntax: Author, (Year, Month Day). *Title of material (Italic)* [Description of material]. Name of Collection (Call number, Box number, File name or number, etc.). Name of Repository, Location.

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Amidzic, O., Riehle, H. J. and Elbert, T. (2006) *Toward a psychophysiology of expertise: Focal magnetic gamma bursts as a signature of memory chunks and the aptitude of chess players*, *Journal of Psychophysiology*. doi: 10.1027/0269-8803.20.4.253.

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